



## Hope Haven Therapeutic Riding and Wellness Centre

545747 Sideroad 4A, RR #2 • Markdale, ON • N0C 1H0 • 519-986-1247

info@hopehavencentre.org • www.hopehavencentre.org

### Form E Vulnerable Sector Police Check Information

If you are 18 or older, a *Vulnerable Sector Police Check* is required to volunteer at Hope Haven.

1. Please call the detachment you believe you are closest to in order to confirm that they are able to do the check for your HOME address and potential costs (see info below as a guideline)
2. When you visit the detachment, please remember to take the **signed Hope Haven Letter** with you (below) AND **two forms of ID** one of which must include a photo (ie. Driver's license)
3. The detachment will contact you once the check has been completed (it can average several weeks). Once you obtain your completed police check, we require a photocopy for our records.

#### **Chatsworth OPP Detachment**

317057 Hwy 6 & 10, Chatsworth

Ph: 519 794 7827 Fax: 519 794 3966

- Serves East Grey County (not the City of Owen Sound)
- No cost if Hope Haven letter provided
- Open 8 am until 4 pm Monday to Friday

#### **Meaford OPP Detachment**

390 Sykes Street, Meaford

Ph: 519 538 1220 • *Wednesdays ONLY from 8 am until 4 pm*

#### **West Grey Police Services**

153 George Street West, Durham

Ph: 519 369 3046

- Serves Markdale, Durham (West Grey)
- 8:30 am until 4:30 Monday to Friday
- \$25 fee

#### **Owen Sound Police Service**

922 2nd Avenue West, Owen Sound

Ph: 519 376 1234

- Serves City of Owen Sound
- \$25 fee
- Open 24 hours/7 days per week

#### **Collingwood OPP Detachment**

201 Ontario Street, Collingwood

Ph: 705 445 4321 Fax: 705 445 7024

- Serves Simcoe County
- No cost if Hope Haven letter provided
- Open 7 am until 11 pm Monday to Friday



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Date: \_\_\_\_\_

### To Whom it may Concern:

Please be advised that \_\_\_\_\_ has applied to be a volunteer at Hope Haven Therapeutic Riding and Family Centre. As we work with children and adults with disabilities, we request that a *Vulnerable Sector Police Check* be completed for this person.

Thank you for your assistance.

Sincerely,

Barb Sheperd  
Executive Director  
Hope Haven Therapeutic Riding Centre

*(Please take this form with you when you apply for your Police Check if you are 18 years or older.)*